The Franklin County Board of Health will accept statements of qualifications from architectural firms for the design and construction administration of an approximately 10,462 S.F. Building Remodeling Project at the Public Health Center located at 851 East-West Connector. Firms wishing to be considered should send seven (7) copies of their statement of qualifications, not exceeding 20 pages, to the Franklin County Health Department, ATTN: Margie Bucklew, 851 East-West Connector, Frankfort, KY 40601. All proposals shall be clearly marked “Architectural Services-Health Department Remodel” and must be received by 4:00 p.m., local time on February 25, 2020.

Statements should include the information listed below, which will be used to rank each respondent. Equal weight will be assigned to each category.

1. Qualifications
2. Ability of professional personnel (include a resume for all design team members and construction administration experience)
3. Past record and experience
4. Performance data on file
5. Willingness to meet time and budget requirements
6. Firm’s location
7. Firm’s current workload

The Statement of Qualifications shall also include a description of the firm’s experience with similar projects, consisting of six (6) recently completed projects. This description should include the name and phone number of the client’s point of contact, the project estimate, and the final construction cost. Please include a minimum of three client references with contact information.

A Project Description and additional information is available online at this webpage: www.fchd.org.

Be advised that the Franklin County Board of Health is an Equal Opportunity Employer, that no person, firms or corporations shall be excluded from participation in or subject to discrimination in providing these services on the basis of race, color, national origin or sex.

The Franklin County Board of Health reserves the right to reject any or all proposals that may result from this advertisement.

Questions regarding the project should be directed to Margie Bucklew, Administrative Services Manager at (502) 803-5506.
General Information

- Originally constructed in 1994
- 10,462 square feet (office area)
- 1,373 square feet (additional in garage)
- Currently 13 offices, 9 cubicles, 1 large conference area, 1 small conference area and 1 large kitchen
- Approximately 29 office spaces desired
- Building usage is primarily office space for health inspectors, health educators, home health and home visitation staff and conference area for health education classes and community meetings (this building does NOT contain clinical patient services)
- Secondary usage is as an Emergency Operations Center (conference room) and for emergency preparedness activities (garage)

Floor Plan

- A floor plan is available upon request to Margie.Bucklew@ky.gov or at 502-803-5506
- The numbered offices below match the key on the floor plan

100- Entry

Construct entry vestibule with double doors
Create large mail drop box (need to check with post office)
Install sliding window for reception office

Close in to construct office
B
Close in to construct office

C
Close in to construct office
Plans Area

Close in to construct office
Close in to construct office
G
Close in to construct two offices if possible

106/107
- Construct small conference room separated from kitchen by wall
- Install vent for warming oven if needed
- Install data port for alarm on vaccine refrigerator
Large Conference Area

- Close in to construct conference room
- Ensure sound proofing from offices
- Maintain current IT and audio systems
- Double doors in both hallways
Construct separate room for electrical needs and keep area for storage
112 (janitor’s closet)

Meet codes by moving either hot water heater or electrical box and possibly create door/expand to room 109 electrical area.
112A/Vending Area

Possibly use this space to expand 112 (janitor’s closet) or create a storage area
**118/119 (large restrooms)**

- Update colored tile (glaze tile?), stall doors and countertops (resurface?)

- Ensure the restrooms meet code with the number of stalls (possibly use room 127 to expand restroom if needed)

- Currently 2 stalls in men’s large restroom and 2 urinals

- Currently 1 additional single men’s restroom

- Currently 3 stalls in women’s restroom

- Currently 1 additional single women’s restroom
120
Repair hole in drywall between rooms 120 and 109

122
Update desks connected to wall
124
Close doorway leading to 124A

124 A
Close in to construct office two offices if possible
124 B/C

Close in to construct two offices if possible
125

- Create two offices (add wall to separate into two)
- Close doorway to hallway and remove old hallway to room 124A
**Small Home Health Conference Area**

- Install doors to conference room
- Remove cabinetry

**Backdoor/Home Heath Entry Vestibule**

- Ensure to code and ADA accessible
Garage
- Run heat to garage
- Install ceiling fans
- Install built-in storage cabinets with doors
- Resurface garage floor

Alternates
- Install washer and dryer
- Install shower
- Install eye wash station

Miscellaneous
- Convert fluorescent lighting fixtures to LED fixtures
- Update flooring throughout building (vinyl IF possible, especially in entrance/high traffic areas)
- Re-route HVAC vents in accordance with all of the newly constructed walls
- Replace HVAC units if necessary (1 unit replaced in 2019)
- Humidity in building is an ongoing problem

- Ensure ample electrical outlets in large conference room and all offices

- Ensure all electrical, telephone and internet wiring is clearly labeled (include labeled receptacle coverings)

- Install CAT-6 internet lines throughout building

- Ensure internet wiring and wi-fi in new offices and throughout building

- Ensure all electrical, telephone and internet wiring is clearly labeled (include labeled receptacle coverings)

- Ensure sprinkler system is still adequate

- Ensure that generator still powers building or at least essential functions (conference room serves as back-up emergency operations center and vaccine refrigerator)

- Ensure that generator still powers building or at least essential functions (conference room serves as back-up emergency operations center and vaccine refrigerator)

- Ensure alarm system capabilities at all entrance areas, motion detectors, etc. (install cameras?)

- Ensure building is well sealed due to continued problems with pests (snakes, mice, groundhogs, squirrels, etc.)

- Signage package including office numbering/labeling (include braille and Spanish) and front door cling with office hour information, clinic location information, etc.